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## **REQUEST FOR EXPRESSIONS OF INTEREST (REOI) FOR THE PROVISION OF ICPAR OFFICE INTERIOR DESIGN SERVICES AND FURNITURE SUPPLY & FITTING FOR ITS RENOVATED OFFICE SPACE**

### **Reference No: 11/C/ICPAR/2022**

ICPAR was established through an Act of Parliament (Law Number 11/2008 of 06 May 2008) with a broad mandate to grow and regulate the accountancy profession. Under this mandate, the Institute is responsible for the regulation of the profession in Rwanda and is responsible for the admission of new members into the Institute, the registration granting of practicing certificates to Certified Public Accountants (CPAs), the monitoring of compliance with professional standards, the investigation and discipline of its members and the delivery of accounting qualifications, programs and examinations.

Since its set up in 2008, ICPAR has had several achievements, including setting up the Secretariat, establishing the first governing council, establishing the CPD program and becoming an associate member of the International Federation of Accountants (IFAC) within the first 4 years of its existence. Its membership has also grown to 870 and is projected to grow even faster in the medium term. Students' numbers have equally grown tremendously rising to over 5,000.

ICPAR has a strategy that seeks to strengthen the Institute and the accountancy profession. This strategy is based on three (3) strategic pillars: sustainable organization, relevance, and strong profession. A key element of the strategy is to secure own premises that support current and future needs.

In line with the overall objective of securing its own premises and creating a conducive working environment, the Institute is in need of a suitably qualified companies to design and to update the existing office interior designs, propose the new interior office outlook and supply and install appropriate office furniture

Interested service providers may provide information demonstrating that they have the required qualifications and relevant experience to perform the Services.

Services providers will be selected in accordance with **Open Competitive Method** set out in ICPAR Procurement Manual.

Detailed technical requirements with required qualifications, experience and references may be found on ICPAR website: [www.icparwanda.com](http://www.icparwanda.com).

Interested services providers should submit their proposals/bids at ICPAR offices no later than 3<sup>rd</sup> October 2022.

**Amin Miramago**  
**Chief Executive Officer**